Tape Record Layout

CPSS : 08.90.017.04

Date Created: 5/20/1998

ARM No: 28

Date Modified: 6/5/2002

ARM Supplement: 15

File Name: Vendor/Misc Agency ACH Payment File

File Id: Control Header Record

Output From: Agency or Electronic Certification System

Input To: TOP Pre-Validation, RFC ACH Payment Application

Record Information	File Information	Tape Information		Blocking Information
Max Size: 160	Retention: 0 days	Track: 0	Density: 0	Factor: 10
Record Type: Fixed		Parity: None		Max Length: 1600

Field Number	Length	Positions	Type	Description	Notes	Footnote
1	4	1 - 4	A	Record Identification	"DHDR"	1
2	16	5 - 20	A	Blanks		
3	10	21 - 30	A	File Identification		2
4	5	31 - 35	N	Creation Date	YYDDD	
5	5	36 - 40	A	Blanks		
6	20	41 - 60	A	Agency Name	Optional (may be blank)	
7	12	61 - 72	A	Agency Telephone Number	Optional (may be blank)	
8	6	73 - 78	A	Agency ID		3
9	11	79 - 89	A	Schedule Number	Left Justified	
10	20	90 - 109	A	Federal Employer Identification Number (FEIN)	Left Justified (Agency EIN or DUNS)	4
11	51	110 - 160	A	Blanks		

Footnotes:

1   This DHDR Record is the first record of each Schedule on the file.

2   File Identification field positions 21 - 24 are for an abbreviated agency
identification (i.e., AGR, IRS, EPAL, etc.); left justified.
This data is carried in the Batch Header Record
which is provided to the receiving Financial Institution in subsequent processing.
Care should be taken to assure that agency identifications are meaningful.

    PPD+ Payment Format *****Prearranged Payment and Deposit *****
        Field Position 25 - 30 "SALARY" Salary
                "TRAVEL" Travel
                "PADPPD" Preauthorized Debit
                "ANNUIT" Annuity
                "THRIFT"   Thrift Saving
                "VAINSR" VA Insurance/Due Date
                "MISPPD" Miscellaneous PPD
                "PRENOT" Prenotification

    CCD+ Payment Formats ***** Cash Concentration Disbursement *****
        Field Position 25 - 30 "VENMIS" Vendor/Miscellaneous
                "MISCCD" Miscellaneous CCD
                "PADCCD" Preauthorized Debit
                "PRENOT" Prenotification

    "PRENOT" indicates that the file is to be used to generate Prenotification Records,
which must have zeros in the amount field and must be on a separate file from other
payments.

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Footnotes:

Preauthorized Debit (PAD) payments must be on a separate file from other payments.

3   PPD+ Payment Format ***** Prearranged Payment and Deposit *****
                Field Position 73 - 78 "FEDSAL" Salary
                                        "FEDTVL" Travel
                                        "FEDPPD" Preauthorized Debit
                                        "FEDANN" Annuity
                                        "FEDTSP" Thrift Saving
                                        "FEDVAI" VA Insurance
                                        "MISPPD" Miscellaneous PPD

           CCD+ Payment Format ***** Cash Concentration Disbursement *****
                Field Position 73 - 78 "VENMIS" Vendor/Miscellaneous
                                        "MISCCD" Miscellaneous CCD
                                        "FEDCCD" Preauthorized Debit

           The following are valid File ID (pos 25-30), Agency ID (pos 73-78),
           and Line Code (from data record) combinations:
                "VENMIS"   "VENMIS"   "M" or "V"
                "MISCCD"   "MISCCD"   "M" or "V"
                "PADCCD"   "FEDCCD"   "P"
                "SALARY"   "FEDSAL"   "S" or "A"
                "TRAVEL"   "FEDTVL"   "T"
                "PADPPD"   "FEDPPD"   "P"
                "ANNUIT"   "FEDANN"   "A" or "S"
                "THRIFT"   "FEDTSP"   "S"
                "VAINSR"   "FEDVAI"   "I"
                "MISPPD"   "MISPPD"   "M", "X", "O", "R", "B", "D", or "C"
           ("PRENOT" would replace the above File ID (25-30) for prenotifications)

4   For VENMIS/MISCCD Child Support Payments only. Precede FEIN / EIN / DUN or other unique
           identification number with the appropriate ANSI one digit Identification Code Designator (ICD).
           The ANSI ICD are as follows:
             "1" - IRS Employer Identification Number (EIN) or Federal Employer Identification Number(FEIN)
             "3" - Data Universal Numbering Systems (DUNS)
             "9" - User Assigned Number